

Job Specification – Russia and CIS Business Intelligence Junior Analyst

Salamanca Group

Salamanca Group is a privately owned, Merchant Banking and Operational Risk business. We have a strong culture of achievement, a strong client-focus and a strong team spirit. Salamanca Group offers a new approach to business, integrating traditional Merchant Banking practices and values with sophisticated Operational Risk expertise. We believe the true nature of Merchant Banking is the practice of building enduring relationships with our clients to help them enable their business, protect their assets and grow their capital. Our model takes into account the risks inherent in today's world and encapsulates various services to help uncover opportunities and manage risks in a proactive way. Clients that benefit from this approach include private individuals, corporates, institutions and governments. We deliver our holistic framework through the following divisions: Investment & Advisory, Corporate Risk Management, Business Intelligence & Investigations and Private Office.

Our Vision

Our Vision is to build Salamanca Group into a class leading brand in the form of a fully integrated Risk, Advisory and Investment business synonymous with traditional merchant banking values and a considered, intelligent approach to addressing individual and corporate risks.

People will aspire to be associated with our business which will be underpinned by long term, trusting relationships with our partners, clients and employees.

Salamanca Group – Business Intelligence and Investigations

The Business Intelligence & Investigations department conducts due diligence and investigations on companies and individuals, as well as political risk reporting, to expose reputational, political and fraud risks for clients. Our clients include blue-chip companies, private banks, law firms, high net-worth individuals and developing market investors.

The Business Intelligence & Investigations unit is seeking an analyst to work in its London office with a focus on Russia and the wider CIS region.

The role involves:-

- Researching and writing reports on companies and individuals for due diligence and investigatory purposes, predominantly in the Russia/CIS region;
- Researching and writing political risk reports;

- Providing information and statistical support to our field consultants; and,
- Presenting findings to clients.

Qualifications & Experience

The successful candidate will need to have the following competencies:-

- A minimum 2:1 undergraduate degree;
- A relevant postgraduate degree is an advantage but not essential;
- Excellent written and spoken English with a focus on analyzing and presenting complex themes and subjects;
- Excellent research and investigative skills;
- A high level of fluency in Russian;
- Efficient time management skills with ability to work to tight deadlines;
- Knowledge of basic financial and commercial concepts; and,
- Some knowledge of regional and national politics in Russia and the wider CIS region.

Key Personal Skills & Attributes

The successful candidate will need to have the following skills and attributes:-

- Excellent planning and organizational skills;
- A proven ability to work unsupervised and operate with a degree of autonomy;
- Excellent attention to detail;
- A proactive approach and a willingness to work outside the job specification when required;
- Honesty and reliability;
- Excellent interpersonal skills; and,
- Ability to work under pressure and meet tight deadlines.

In addition to the above, at all times, Salamanca Group seeks to ensure that our **Group Core Values** are central to every part of our business.

It will be a pre-requisite for the successful candidate to reflect and embody our core values as described below:-

- Client, first and fair
- Always go the extra mile
- Esprit de Corps
- Ambassadors, one and all
- Integrity
- Agility & courage

We would be delighted to discuss what we at Salamanca Group collectively stand for and what these values mean to us with any candidates interested in this position.

Contact Please register your interest or direct enquiries to Salamanca Group HR Manager, Nora Albertini at N.Albertini@salamanca-group.com or telephone +44 20 7495 7070

SALAMANCA **Group**

Merchant Banking
and Operational Risk

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